

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 8th January 2018 at 7.30p.m.

Present: Cllr Stuart Mitchell, (Chair), Cllr Melanie Staff, Cllr Charlotte Moore, Cllr Ray Goodger, AVDC Cllr Sir Billy Stanier.

Public attending - 2

Item	Minute	Actions
1.	Apologies: Cllr Andy Spurr, Cllr Mary Taylor, Cllr Deborah Hosein, BCC Cllr Warren Whyte	
2	Public Participation Session – The Clerk has made a complaint about the process of a recent planning application. No notification of changes were received. AVDC Cllr BS reported that he has escalated and Sue Kitchen (AVDC) will be in contact with the Clerk.	
3	Declaration of interest in items on the agenda - none	
4	Minutes of the meetings of 4th and 20th December 2017 - agreed	
5	<p>Review of Action Points</p> <p>Update from November meeting:</p> <p>Item 6 Buckingham Canal – request for support – Thornborough Parish Council supported this and the Buckingham Canal Society has subsequently been awarded the grant they requested.</p> <p>December meeting:</p> <p>Item 6 Planning – responses sent</p> <p>Item 7 Playground</p> <p>ii Payment to Kompan –made, but included in this month’s payments and receipts</p> <p>iii Sports Field Play Equipment- The Clerk has checked what equipment we have at the Sports Field that has not been inspected this year and has circulated this information. It was agreed that as it is one piece of equipment (the basketball net) to leave it till next inspection in May.</p> <p>Item 9 - NBPPC – VALP submission from NBPPC circulated</p> <p>Item 10 Dog waste bins and litter bins – in hand</p> <p>Item 11 Road and Drainage issues</p> <p>i. Current Issues – There are still drains covered by tarmac on the High Street after the recent tarmacking. In hand</p> <p>- Spring Lane drainage – work is now complete and the cleared ditches seem to be working well. The drainage channels installed running up Bridge Street to run water off the road seem not to capture any water as the gradient of the hill is far greater than the road camber.</p> <p>iii Coombs Speed Limit Review – in hand</p> <p>Item 12 Budget for 2017-18 and Precept request - Precept request for 2018-19 to £18,600.00, sent to and received by AVDC</p> <p>- upgrading the Pavilion on agenda</p> <p>Item 15 Finances –</p> <p>b) Movement of money between accounts – this has now been done.</p> <p>c) Payments: Cheques all sent</p> <p>Item 16 iv Councillors’ Issues</p> <p>Christmas Tree – on agenda</p>	
6	<p>Planning:</p> <p>a) <u>Ref. 17/04601/APP</u> Holbrook, Padbury Road, Thornborough, MK18 2EB - Demolition of existing bungalow and erection of replacement dwelling – NO COMMENT</p>	

	<p>b) <u>Ref 17/04597/AGN</u> - Meadow Valley Farm, Nash Road, Thornborough, MK18 2DY - Single Storey Steel Portal Frame Structure. NO COMMENT.</p> <p>c) Updates</p> <ul style="list-style-type: none"> - Old Kilns application – this has now, with amendments, been approved. Changes to the design were considered non-material amendments and a further application was therefore not required. The approved plans include a steeper pitched roof. The applicants are interested to know whether Thornborough Parish Councillors would support a reduced pitch to the roof reducing the overall roofline by 7'. It was agreed no decision could be made at the meeting. 	<p>Clerk to make responses.</p>
<p>7</p>	<p>Chairman's Items – Complaint against a Councillor. The Chairman read out the apology made to Lady Calum Graham with regards to a recent incident at a council meeting which is also reproduced below.</p> <p>Dear Lady Graham, Thornborough Parish Council acknowledge that the incident concerning the behaviour of a Councillor towards you at the Thornborough Parish Council meeting of 6th November 2017 has caused distress. Thornborough Parish Councillors are bound by a Code of Conduct and Standing Orders. All Councillors are public servants and members of the corporate body of a council and the council is therefore in part responsible for Councillors' conduct at meetings. We are sorry that this situation has arisen and taken this long to resolve. Please accept our formal apologies on behalf of Thornborough Parish Council, Sent on 29th November 2017 and signed by Councillors Stuart Mitchell and Melanie Staff (Chair of the Thornborough Parish Council meeting of 6th November 2017)</p> <p>It is noted that the Councillor has not informed Thornborough Parish Council of any personal apology made. Thornborough Parish Council have been advised by BALC that an apology from the Council is the appropriate course of action as all Councillors behaviour in meetings is the responsibility of the Council.</p>	
<p>8</p>	<p>Sports field and Pavilion</p> <ol style="list-style-type: none"> i. General update – Currently no further information about the mouse situation. There was a suggestion of using ultrasound deterrents. The Clerk will check on this issue. ii. Heating – The Clerk has received a quote to upgrade the heating in the Pavilion from John Collins Electrical of £4,000 plus VAT. has been circulated. It is for upgrading the heating throughout and provides: 3 oil filled heaters that are all controlled from one thermostat on the wall high up by the meters; PIR sensors in all changing rooms to switch off the wall fan heaters when there are no children on the rooms, (fan heaters do currently comply with H&S in wet rooms); PIR sensors and better heaters for toilets (currently heated with green house heaters to maintain heating above freezing to prevent pipes freezing). After discussion it was decided to defer this item till a full council and to suggest to the Pre-school that they could use oil filled plug in radiators in the meantime as long as they are PAT tested. Following the completion of the playground update and subsequent payment to Kompan the council believe there are insufficient funds to support this upgrade of the sports pavilion heating at this time. iii. Upgrading Pavilion - deferred to next meeting. 	<p>Clerk to check situation re mice</p> <p>Clerk to put on next agenda</p> <p>Clerk to inform Pre-school</p> <p>next agenda</p>
<p>9</p>	<p>Christmas tree – donation and various issues - Deferred</p>	<p>next agenda</p>
<p>10</p>	<p>Luton Airport – note previously circulated –noted.</p>	
<p>11</p>	<p>Dog waste issues Following a suggestion on the “Thornborough eNews” Facebook page the council discussed whether additional “pick up after your dog” signs would encourage dog owners to change their behaviour. It was considered that this would be likely to have no effect and the signs would not enhance the overall</p>	<p>Clerk to whether it is suitable to impose a</p>

	environment. The council agreed to, again, bring up the issue in Thornborough News as this is distributed to all households in the parish. Cllr MS raised the issue of “dogs on leads” signs continuing to be ignored on the sportsfield. Cllr BS suggested that enforcement is possible but would require TPC to do this themselves. It is regretful that some dog owners are not as responsible as the majority. Cllr MS also suggested that TPC investigate whether a PSPO might be an effective solution (https://www.gov.uk/control-dog-public/public-spaces-protection-orders)	PSPO on the sportsfield																																											
12	<p>Road and Drainage issues</p> <p>ii. Current Issues – Thornborough infant school road sign – Mark Cole, a Governor at Thornborough Infant School, has asked for a sign to be put up, e-mail correspondence circulated to Councillors. Agreed to ask Transport for Bucks for two new signs for the school on the High Street, and also two signs for the Sports Pavilion (because of Thornborough Pre-school use) in Back Street. It was noted that Cllr Cole thinks the ducks warning sign is relatively new but it is believed that this has been in place since at least 2010.</p> <p>iii. Relevant Closures - none</p> <p>iv. Coombs Speed Limit Review –All in hand, The Clerk is currently waiting for information.</p> <p>v. Buckingham and Winslow cycle route extension –noted.</p>	Clerk to action																																											
13	Battle’s Over Guide for 2018 - noted.																																												
14	Survey on an increase in council tax to help protect operational policing. Responses need to be in this week - noted.																																												
15	<p>Finances:</p> <p>a) Bank Reconciliations – December 2017. Current Account £82,057.80 Business Reserve Account £2,176.61 Current liabilities: £73,847.89 Unbanked cash: £0.00 Receipts 2017-18: £74,328.72 Payments 2017-18: £91,902.07 Current Total: £10,386.52</p> <p>b) Local government finance settlement - Council tax referendum –noted.</p> <p>c) Coombs Farm development and Section 106 money - The decision date for the Planning application was postponed till 5th January 2018, but no information about the decision has been received yet.</p> <p>d) Payments:</p> <table border="0"> <tr> <td>Mrs Julier, - TPC storage</td> <td>£15.00</td> <td>Standing Order</td> </tr> <tr> <td>Kompan</td> <td></td> <td></td> </tr> <tr> <td>for Playground work and equipment</td> <td>£73,754.68</td> <td>Cheque No 867</td> </tr> <tr> <td>E-on (unmetered supplies)</td> <td>£23.44</td> <td>Cheque No 868</td> </tr> <tr> <td>Anglian Water - Allotments</td> <td>£18.71</td> <td>Cheque No 869</td> </tr> <tr> <td>Anglian Water – Sports Pavilion</td> <td>£2.66CR</td> <td></td> </tr> <tr> <td>Charlotte Moore –</td> <td></td> <td></td> </tr> <tr> <td>Remembrance Day Wreath</td> <td>£15.00</td> <td>Cheque No 870</td> </tr> <tr> <td>Clerk’s Salary – January</td> <td>£372.36</td> <td>Cheque No 871</td> </tr> <tr> <td>HMRC - Clerk’s Income Tax</td> <td>£93.00</td> <td>Cheque No. 872</td> </tr> <tr> <td>(PAYE Ref. 475/SA75351</td> <td></td> <td></td> </tr> <tr> <td>Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>£74,292.19</td> <td></td> </tr> </table> <p>e) Receipts</p> <table border="0"> <tr> <td>WREN Grant</td> <td>£50,000.00</td> </tr> <tr> <td>Total</td> <td>£50,000.00</td> </tr> </table>	Mrs Julier, - TPC storage	£15.00	Standing Order	Kompan			for Playground work and equipment	£73,754.68	Cheque No 867	E-on (unmetered supplies)	£23.44	Cheque No 868	Anglian Water - Allotments	£18.71	Cheque No 869	Anglian Water – Sports Pavilion	£2.66CR		Charlotte Moore –			Remembrance Day Wreath	£15.00	Cheque No 870	Clerk’s Salary – January	£372.36	Cheque No 871	HMRC - Clerk’s Income Tax	£93.00	Cheque No. 872	(PAYE Ref. 475/SA75351			Accounts office Ref. 475PE00369213)			Total	£74,292.19		WREN Grant	£50,000.00	Total	£50,000.00	Clerk to raise cheques
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16	A.O.B., other correspondence and any other Councillors’ Issues. Councillors’ Issues None.																																												
17	Date of next TPC meeting: 5th February 2018 The meeting closed at 8.30p.m.																																												