

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 6th November 2017 at 7.00p.m.

Present: Cllr Melanie Staff, (Chair), Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Ray Goodger, Cllr Deborah Hosein, Maggie Beach (Clerk), BCC Cllr Warren Whyte, AVDC Cllr Sir Billy Stanier.

Public: 4 members of the public attended

Item	Minute	Action
1.	Apologies: Cllr Stuart Mitchell, Cllr Andy Spurr,	
2	<p>Public Participation Session – One resident brought 3 issues to the Council: Large Traffic on Bridge Street – recently there have been several incidents of large lorries getting stuck trying to negotiate down Bridge Street through parked cars, in some cases causing damage to cars. This is a continuing issue. There is a notice at the top of Bridge Street saying that the road is unsuitable for heavy traffic, but it is not in a place where it can be easily seen. The original sign was easier to see but was replaced in recent years with a combined signpost and sign about the unsuitability of the road for heavy traffic at the top of Bridge Street and is not so easy to read. Cllr WW explained that there is no money left in the budget to replace signs at present.</p> <p>Riparian Issues – the resident is concerned that a neighbour is not fulfilling his Riparian responsibilities. The Clerk will take this up with Cllr AS, Thornborough Parish Council's Riparian Officer.</p> <p>Work in the village. – The resident has noticed that a parishioner has been doing a lot of voluntary tidying up and clearing footpaths round the village. He suggested a letter of acknowledgement and thanks would be an appropriate gesture. Councillors agreed. The Clerk will draft a letter of thanks.</p>	<p>Clerk to refer to Cllr AS</p> <p>Clerk to draft letter</p>
3	Declaration of interest in items on the agenda: none	
4	Minutes of the meetings of 2nd October 2017 –Agreed	
5	<p>Review of Action Points</p> <p>Item 6 Planning – responses sent <u>Ref 17/03679/ATC</u> School House, High Street, Thornborough, MK18 2DF – The Clerk has reported the error AVDC made by putting a planning application for a neighbouring property on the list of details for this application on the planning web site and this mistake has now been corrected.</p> <p>Vale of Aylesbury Local Plan - Parishes Seminar – no-one was able to attend.</p> <p>Item 7 Playground update- On agenda</p> <p>Item 8 Play Around the Parishes for 2018 – The Clerk has booked a 3 hour session for the morning of 17th August 2018</p> <p>Item 9 Thornborough Bridge – The Clerk has now had response from Keith Dolan, Structures Team Leader at BCC. He says that TfB have some budget this year to undertake conservation work to this historic structure. In the past month they undertook a survey of the structure and expect to receive the survey report as a result. Once they receive this report they will then be in a position to commence liaison with Natural England and the Environment Agency to gain the necessary permissions to proceed with the conservation work. Assuming that everything goes to plan they are planning to start the conservation work in February / March 2018. Prior to surveying this structure they trimmed the vegetation around the base of the structure and have removed some fly-tipped materials which had been dumped over the side of the bridge.</p> <p>The current budget is earmarked for conservation work to the structure itself, they have not made any allowances for vegetation clearance or the like. However, Keith Dolan will speak to colleagues at TfB and see if it is possible to undertake</p>	<p>Clerk to pass on</p>

	<p>any other works in parallel with the conservation work. Cllr WW reported that there is no money currently for any work to maintain this area.</p> <p>Item 11 Road and Drainage issues – on agenda</p> <p>i. Cllr WW. Reported that there is now no money in the budget to carry out the kerbing work on Back Street at Old Kilns/Aspen Rise.</p> <p>iii. Coombs Speed Limit Review – Cllr WW explained that the criteria that were used to introduce a 30 mph limit for Singleborough were the size of the settlement, what speed limit Thames Valley Police thought appropriate and could be enforced..</p> <p>Item 12 Coombs Farm development and Section 106 money- on agenda</p> <p>Item 13 Finances - b) Payments: Cheques all sent</p>	<p>information to Cllr WW</p>
<p>6</p>	<p>Buckingham Canal – request for support</p> <p>Terry Cavender (Buckingham Canal Society) attended. He had sent in a presentation previously circulated to Councillors by the Clerk. The relevant pages for the next phase of restoration work on the canal are pages 2 and 3 part of which will be in Thornborough parish. They are restoring the canal between Buckingham and Cosgrove. As a part of this, they have done some towpath improvement works at Hyde Lane Nature reserve, north side of Thornborough Mill. They now wish to re-water this section and maintain the water using a specialist solar pump to lift the water from the lake discharge stream and put it into the canal section. This will create improved habitat within the nature reserve for water voles, dragonflies and other species as well as increase the longevity of the clay liner for the canal</p> <p>Buckingham Canal Society would like support with their application to AVDC for some money within the New Homes Bonus fund and this process needs applications to be supported by the relevant Parish Council, in this case Thornborough, for this work. The support requested is a signature on the application. They are not asking for financial support from TPC. The deadline is early December 2017. Agreed that the Chair (tonight's Chair would be most appropriate) to sign the application. The Clerk will facilitate this.</p>	<p>Clerk to facilitate</p>
<p>7</p>	<p>Planning:</p> <p>a) <u>Ref 17/03780/ALB</u> - Thornborough Manor, High Street, Thornborough, MK18 2DQ - Construction of a concrete floor in the Tythe Barn –SUPPORTED</p> <p>b) <u>Ref. 17/04008/APP</u> - Blackgrove Farmhouse, Nash Road, Thornborough, MK18 2DR - Erection of two storey detached dwelling, partial demolition of an existing garage and renovation of the retained part, demolition of existing carport and the erection of a new detached garage for Blackgrove Farmhouse. Creation of a new access from Nash Road – This is a further application as the last application was refused on the following grounds: 'The introduction of first floor windows, giving the opportunity to overlook rear gardens, especially The Barn and Chestnut Cottage, would lead to loss of privacy to the detriment of these occupiers and would be contrary to policies GP.8 and GP.35 of the AVDLP and guidance in the NPPF and NPPG.' TPC still has NO OBJECTIONS but a resident has raised the issue of inaccuracy in some of the location plans as an extension on a neighbouring property has been omitted. The Clerk will check this out.</p> <p>c) VALP Consultation – The Clerk reported that the VALP Consultation is now open and runs till 14th December 2017. There are many papers associated with the current draft VALP. NBPPC have scheduled a meeting for 29th November which the Clerk will attend to discuss a combined response but encourage parishes to also submit their own responses. TPC will discuss their response at the next meeting after hearing the response to be submitted by NBPPC. The Clerk will also write a summary and circulate it for the discussion.</p> <p>d) Buckinghamshire Growth Strategy – noted</p> <p>e) Updates – <u>Ref.17/03371/APP</u> - Land Adj. New Inn, High Street, Thornborough - Erection of dwelling and double garage with associated parking and amenities – The Clerk has not yet received the extra document that the planning officer was trying to acquire.</p>	<p>Clerk to make responses</p> <p>Clerk to action</p> <p>Clerk to action</p>
<p>8</p>	<p>Playground update- and Sports field</p>	

	<p>i. Update - Cllr MT reported that the Playground is now open. The opening was a great success and the children are loving the new playground. Kompan cannot lay thermoplastic markings on the path as originally agreed as the path is unable to take the thermoplastic, but they can put in a substitute at an increased cost of about £500 above the initial estimate. Proposed Cllr CM, seconded Cllr RG that Thornborough Parish Council accept the increase incurred and put the markings as described by Cllr MT on the path. Agreed unanimously. Plans for a seat outside the playground and possibly a bicycle rack and buggy park were discussed. The Clerk has measured the playground and our ownership does not include the patch of land adjacent to the playground in Orchard Close where it would be most appropriate for a bench to go. Agreed to return to this at a future date.</p> <p>Work done by local people rather than Kompan has reduced the initial quote of £4,570.99 to a total of £1,563.55 with a saving of £3,007.44</p> <p>Currently Thornborough Parish Council are committed to pay (on top of what they have already paid as a donation) about £10K for the part of the bill not covered by WREN plus £12K VAT and the £6,882.68 from final quote of work that was always down to TPC to pay for which has now been reduced to £3,882.24 . This amount will increase a small amount (about +£500) to cover the markings now agreed for the Playground.</p> <p>Cllr MT is sorting out the invoice at present as there are a couple of questions she would like answered, when she has the correct invoice we will need to pay it before the next meeting. The Clerk will arrange an Extraordinary Meeting to agree payment once that exact amount is known.</p> <p>The Clerk has received the Playground Inspection Report. As this is effectively a new playground, the inspection was an initial inspection, rigorously looking at the placing of the equipment, the equipment itself, surfaces and fencing and gates. The cost for this sort of inspection was greater than the normal annual cost. We had not appreciated the nature of this inspection, assuming that it would be the delayed annual inspection that the Clerk had deferred in May. However, our annual inspections are always in May so the next annual inspection will happen in May 2018. This initial inspection found that the risk for all the areas of the inspection to be either medium or low, which is acceptable.</p> <p>The Clerk intends to put photographs of the playground and the opening in the next Thornborough News as a centre spread. She asked if this and the cover can be in colour. This will have increased cost implications. Agreed as a one-off.</p> <p>ii Fit and Able - Keep Active – this was something we may like to consider in future for the Sports Field. The Clerk pointed out that as the Annual Inspection was deferred (and in effect was cancelled) and that it always covered equipment at the Sports Field too, the Sports Field equipment had not been inspected this year as it was not included (as originally expected) in the inspection when it did happen, as it was a specialised inspection. She will check out the implications of this.</p>	<p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to check out</p>
9	<p>LAF Report – Cllr MS attended the LAF on 24th October and gave a report previously circulated– Noted. Attached as Appendix 1.</p>	
10	<p>NBPPC – Report</p> <p>The Clerk had not been able to attend the meeting on 11th October but has received and circulated the minutes of the meeting. There is to be a further meeting to discuss a combined response form the NBPPC to the VALP consultation on 29th November.</p>	
11	<p>2018 Boundary Review – Revised Proposals for new Parliamentary constituency boundaries - noted</p>	
12	<p>Police and Crime Plan 2017 – 2021 (including #ProtectYourWorld campaign) - noted</p>	
13	<p>Road and Drainage issues</p> <p>ii. Current Issues – Spring Lane drainage – the work on Spring Lane and in Bridge Street has been started.</p>	

	<p>iii. Relevant Closures - Cllr MS remarked on the length of the diversion when a short stretch of the A413 at Hardwick is due to be closed. Cllr WW explained that this is to direct heavy traffic away from village back roads.</p> <p>iv. Concepts for the Future Development of the Cam-MK-Ox Corridor – the Clerk has circulated an e-mail with several different views from 4 different architects of what the future Cam-MK-Ox Corridor could look like. Noted. This is an issue that will become increasingly relevant over the next few years and the final choice of new town(s) and areas for building along the eventually defined path of the east-west expressway that will form the communication channel for the Cam-MK-Ox Corridor could have an impact locally. Agreed that this is an issue to be kept informed on.</p>																																														
14	<p>Coombs Farm development and Section 106 money After consultation with representatives of the users of the Sports Pavilion and of the Trustees of the Village Hall, and with agreement from Councillors, the Clerk has submitted the following to Joe Houston, Parks & Green Infrastructure Officer in the Environment Team, Regulatory Services, Customer Fulfilment at Aylesbury Vale District, for £15,399 off-site sport/leisure financial contribution (Section 106) from the Coombs Farm, Padbury Road development (17/01599/APP): 'Improvements to or refurbishment of Thornborough Village Hall, High Street, Thornborough, Bucks., MK18 2DF and/or Sports Pavilion at Thornborough Sports Pavilion, Sir Harry Moore Playing Field, Back Street, Thornborough, Bucks., MK18 2DH'.</p>																																														
15	<p>Finances: a) Bank Reconciliations – October 2017. Current Account £22,703.15 Business Reserve Account £14,175.55 Current liabilities: £575.78 Unbanked cash: £0.00 Receipts 2017-18: £24,270.00 Payments 2017-18: £15,926.95 Current Total: £36,302.92</p> <p>b) Budget for 2017-18 and Precept request – the Clerk has previously circulated a budget summary for 2017-18 and estimate for 2018-19 together with an explanation of the figures where possible. She has also circulated figures showing that if Thornborough Parish Council keeps the Band D at £62.01 that will give us a Precept of £18,463.48. If we keep the Precept at £18,210.00 Band D will be reduced to £61.16. It was agreed that generally it is better not to reduce the Band D amount. The Precept request to Aylesbury Vale District Council has to be rounded to the nearest £10. It was agreed that the decision should be made by a full Council if possible so we will return to this item at the next meeting. Councillors will consider the circulated documents.</p> <p>b) Payments:</p> <table border="0" data-bbox="199 1541 1276 2049"> <tr> <td>Mrs Julier, - TPC storage</td> <td>£15.00</td> <td>Standing Order</td> </tr> <tr> <td>Npower for Sports Pavilion</td> <td>£148.63</td> <td>Direct Debit</td> </tr> <tr> <td>Playground work – 4 invoices through Cllr AS</td> <td></td> <td></td> </tr> <tr> <td>Travis Perkins } ___</td> <td>£466.05</td> <td>Cheque No 852</td> </tr> <tr> <td>Travis Perkins } ___</td> <td></td> <td></td> </tr> <tr> <td>Derek Thomas</td> <td>£800.00</td> <td>Cheque No 853</td> </tr> <tr> <td>D Standing</td> <td>£297.50</td> <td>Cheque No 854</td> </tr> <tr> <td>E-on (unmetered supplies)</td> <td>£19.58</td> <td>Cheque No 845</td> </tr> <tr> <td>Mazars</td> <td>£240.00</td> <td>Cheque No 856</td> </tr> <tr> <td>Play Safety Inspection</td> <td>£474.00</td> <td>Cheque No 857</td> </tr> <tr> <td>Steve Quanton for work at Sports Pavilion</td> <td>£80.00</td> <td>Cheque No 858</td> </tr> <tr> <td>Clerk's Salary – November</td> <td>£372.36</td> <td>Cheque No. 850</td> </tr> <tr> <td>HMRC - Clerk's Income Tax</td> <td>£93.00</td> <td>Cheque No. 851</td> </tr> <tr> <td>(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>£3,006.14</td> <td></td> </tr> </table> <p>c) Receipts</p>	Mrs Julier, - TPC storage	£15.00	Standing Order	Npower for Sports Pavilion	£148.63	Direct Debit	Playground work – 4 invoices through Cllr AS			Travis Perkins } ___	£466.05	Cheque No 852	Travis Perkins } ___			Derek Thomas	£800.00	Cheque No 853	D Standing	£297.50	Cheque No 854	E-on (unmetered supplies)	£19.58	Cheque No 845	Mazars	£240.00	Cheque No 856	Play Safety Inspection	£474.00	Cheque No 857	Steve Quanton for work at Sports Pavilion	£80.00	Cheque No 858	Clerk's Salary – November	£372.36	Cheque No. 850	HMRC - Clerk's Income Tax	£93.00	Cheque No. 851	(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)			Total	£3,006.14		<p>Clerk to put on the next agenda</p> <p>Councillors to consider.</p> <p>Clerk to raise cheques</p>
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	Thornborough CC Rent for Quarters 3 & 4 2017 Total	£375.00 £375.00	
16	A.O.B., other correspondence and any other Councillors' Issues. Councillors' Issues i. Thames Valley Police – Hidden Harm campaign ii. Community solar project iii. AVDC News for the Parishes iv. Cllr MS reported that she has noted that the field at Old Kilns is being described as a brown field site.	All noted	Clerk to check
17	Date of next TPC meeting: 4th December 2017. The meeting closed at 9.10 pm		

Appendix 1**Notes from LAF meeting 24 October 2017**

All papers for the meeting are available on the BCC website.

The meeting started (after actions from last meeting) with a question time session, so I asked whether Transport for Bucks (TfB) would be using the new sunflower-oil-based formula filling for potholes in the future, as it should last much longer than their current compound. Dave Smith from TfB said they would wait for the results of trials before deciding.

There were no petitions.

TfB update: The work on the Bridge Street area in Thornborough started on Monday.

Lots of work has been done recently on potholes in North Bucks, as that team 'borrowed' the South Bucks equipment and work team for a while to get it all done. It was commented that they now know what real potholes look like!

Urban grass-cutting is due to finish at end October. If any areas are in need of a cut, please let Dave Smith know.

I asked if TfB would be fixing the kerbs that have been marked-up in the village as in need of repair (some missing or loose stones, etc), but apparently these will not be done any time soon, as they are low priority (although they are quite dangerous in places). I also asked when the drain openings in the High Street would be cleared (after the resurfacing covered them), and was told that *should* be done soon.

The TfB problem reporting system is being updated to improve it.

Devolved services, which are mainly grass-cutting, seem to be proving a problem, in that TfB are having to chase some work that needs doing in the areas that have accepted devolution. Sign cleaning, footpath clearing etc is often not being done.

TV Neighbourhood Police Update: this was not presented, as no member of the police was present, but is available on the website.

Community Transport Update: Pilots are to be run for the Buckingham Community Bus scheme, using a people-carrier on some evenings and weekends, to establish the need. A business plan is being drawn up to buy a bus. Volunteers are required for drivers and for committee members.

Destination Buckingham: Mike Smith gave a report on this. This project is designed to bring trade and visitors to Buckingham, and has been supported by AVDC. They have held events, put on displays, set up a website, set up information boards and fingerposts around Buckingham. They have been very successful.

AVDC Update: The full report is available on the website. They are making good progress with 'My Account'. They are also developing the use of Amazon Echo/Alexa for voice access, and using webchats.

There was a debate last week on the AVL, and this will be put out on 2 November for public comment. Comments will then be gathered and sent to the Inspectorate.

Parish Liaison Officers have been set up to help parishes resolve problems in all areas of AVDC, not just Planning.

They have an urgent need for more qualified planners.

The AVDC magazine will still be produced and delivered to every household.

BCC update: Not presented, but available on the website.

Lace Hill Health Centre Update: This was presented by Dr Gavriel. Members have since been requested to keep this confidential, but as it was quoted from in the Advertiser this week, I think that is too late!

The main problem for GPs in Buckingham is that the existing surgeries (all in the Swan Practice) will only cope with 20,000 patients, and there are currently 30,000 patients in the area; the number is due to increase to 38,000 soon, and is predicted to be 50,000 in 15 years' time. There is currently not enough room for all GPs to see patients. The existing surgeries are not capable of being expanded, so a new surgery building is required. Talks have been ongoing with MK Hospital as well as the Aylesbury area, and it is planned for Lace Hill Surgery to host specialist clinics from the MK Hospital. It is planned to hold some surgeries in the centre of Buckingham if possible, for those who cannot get to Lace Hill. GPs will also be able to make more home visits. GPs will soon be providing Out of Hours services themselves – up to 8pm to start with, then up to 10pm.

The likely opening date for the new surgery is 2020.

Buckingham Activities Group Update: There will be a November Activities Fair in the Town Centre which will showcase various activities that are available for youths and children in the area. This needs to be promoted.

(NB Would Thornborough Cricket Club like to have a stall?)

Localities Update: 50% funding is to be given to MVA speed signs in Steeple Claydon. A small amount is to be given to the Buckingham Activities Group. There is about £2000 left in the fund. Buckingham town speedwatch equipment can be lent out to other parishes, but can only be used in 30mph areas. A training session for the equipment is to be organised soon.

Fire Authority Update: Not given – paper is to be circulated.

Date of next meeting: 8 February 2018 @ 18:30 – possibly in Well Street.

Melanie Staff