

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 3rd April 2017 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Mary Taylor, Cllr Ray Goodger, Cllr Charlotte Moore, Maggie Beach (Clerk), BCC Cllr Warren Whyte

Public: One member of the public

Item	Minute	Action
1.	Apologies: Cllr Melanie Staff, Cllr Deborah Hosein, AVDC Cllr Sir Billy Stanier.	
2	Public Participation Session – Resident had come to speak about item 7 on the agenda.	
3	Declaration of interest in items on the agenda: Cllr AS – Item 7	
4	Minutes of the meeting of 6th March 2017 –Agreed	
5	<p>Review of Action Points</p> <p>Item 6a Planning – response sent item 6d ticket for Cllr MS to attend the ‘Demystifying Planning’ training at Green Park, Aston Clinton on 22nd May - booked</p> <p>Item 7 Playground and Sports Field</p> <ul style="list-style-type: none"> i. Letter from Thornborough Cricket Club (mowing issue) - on agenda – iv. The gate – this needs to be locked for security once the Pre-school have finished for the day – currently being actioned. v. Electrics report - copy sent to the Pre-school, state of the replaced sockets - the electrician has said the burn out was caused by constant use. vi. Electricity Contract – new contract now in place. vii. Other reported issues by the Pre-school – currently being actioned <p>Item 8 Storage of Thornborough Parish Council Archives – contract now in place and archives stored at Lower Shelspit Farm</p> <p>Item 10 BALC Parish Liaison Meeting – apologies sent</p> <p>Item 11 Road and Drainage issues – on agenda</p> <p>Item 12 Street Lighting – on agenda</p> <p>Item 13 Finances,</p> <ul style="list-style-type: none"> b) Audit 2017 – on agenda, hall booked for Open Meeting of the Parish 22nd May c) Sports Pavilion electricity contract - actioned d) Direct Debit mandate – set up for payment of electricity contract e) Payments: Cheques all sent <p>Item 14 A.O.B., other correspondence and any other Councillors’ Issues</p> <ul style="list-style-type: none"> iv Tree on the Green known as the Dole or Dial tree and the tree outside the Village Hall – on agenda. 	
6	<p>Planning:</p> <ul style="list-style-type: none"> a) Ref. 17/00834/ATC - Huntinggate Farm, Lower End, Thornborough, MK18 2DE. 6 poplar trees that need a 30% crown reduction and crown thinning. Customer is concerned with their height at 20-25m. With large limbs over-shadowing a garden wall, green house and sheds.- Permission granted. NOTED b) Ref. 17/00845/ALB - Thornborough Mill, Mill Lane, Thornborough MK18 2ED - Internal reconfiguration of partitions and replacement windows and roof coverings; two new roof lights and enlarged opening between Kitchen & Dining Room and new services installation. – NO COMMENT c) National Infrastructure Plan – The document concerns development of the East-West Corridor from Oxford through Milton Keynes to Cambridge. There is information about the East West Railway, the East West Expressway and the need for affordable housing across the corridor to enable economic development.- Noted 	Clerk to make response

	<p>Casual Hire: Commercial £11 per hour (weekdays) £11 per hour (weekends) Family Parties £ 8 per hour (weekdays) £ 9 per hour (weekends) Village Organisations £ 5 per hour (weekdays) £ 8 per hour (weekends)</p>	
14	<p>Renewal of Allotment Licence The Clerk has received a new licence for the allotment field from BCC at the same price £75. Proposed Cllr CM, seconded Cllr SM that Thornborough Parish Council renew the allotment licence with Buckinghamshire County Council for a further year, agreed.</p>	Clerk to renew the licence
15	<p>Definitive Map Update Report, BCC Rights Of Way Committee The report includes Item B DEFINITIVE MAP APPLICATIONS TO BE INVESTIGATED AND REPORTED TO COMMITTEE. 10. Thornborough – application to record a public footpath around the field off Back Street. Application dated 6 January 2016. Investigation not started – scheduled for mid-2018 Committee. - Noted</p>	
16	<p>Finances: a) Bank Reconciliations – March 2017. Current Account £13,839.81 Reserve Account £14,174.84 Current liabilities: £54.78 Unbanked cash: None Total £27,959.87 b) Audit update The Clerk has completed the Corporate Governance questionnaire with the Chair and also the responses to last year’s recommendations. The recommendation about the limits for tendering and work requiring three quotations needs to be reviewed when Thornborough Parish Council reviews the Financial Regulations and Standing Orders at the Annual Meeting of Council on 8th May 2017. c) Parish Precepts letter – Letter from NALC about the Government decision last December not to extend council tax referendum principles to any size of parish or town council for the 2017/18 financial year - noted d) Bank Closure NatWest Bank in Buckingham is closing in September 2017. Our accounts will be transferred to NatWest Stony Stratford branch, but cheques can still be paid in through the Buckingham Branch of the Post Office. Councillors discussed the possibility of transferring the Thornborough Parish Council accounts to Lloyds Bank, Buckingham which is unlikely to close. The Clerk will assess the situation and report back. e) Payments: E-on (unmetered supplies) £16.80 Cheque No 788 E-on (street lighting maintenance) £37.97 Cheque No 789 Andy Spurr – Sports Field £23.00 Cheque No 790 Melanie Staff – expenses £7.20 Cheque No. 791 Phillips Print (TNews) £52.32 Cheque No. 792 NBPPC subscription £20.00 Cheque No. 793 Bucks Law Plus £75.60 Cheque No. 794 Annual Donation to Church yard £1,000.00 Cheque No. 795 (Power to contribute towards expenses of cemeteries Local Government Act 1972, s.214 (6)) Annual Donation to Village Hall £1,000.00 Cheque No. 796 Clerk’s expenses £154.45 Cheque No. 797 Clerk’s Salary – April £368.72 Cheque No. 798 HMRC - Clerk’s Income Tax £92.00 Cheque No. 799 (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213) Total £2,835.46 f) Receipts Aylesbury Vale District Council refund</p>	<p>On agenda for Annual Meeting in May</p> <p>Clerk to action</p> <p>Clerk to raise cheques</p>

