

THORNBOROUGH PARISH COUNCIL**MINUTES of MEETING****Monday 14th March 2016 at 7.00p.m.**

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Ray Goodger, Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Melanie Staff. Cllr Debra Hosein, Maggie Beach (Clerk). AVDC Cllr Sir Billy Stanier

Public: 4 members of the public

Item	Minute	Action
1.	Apologies: BCC Cllr Warren Whyte	
2	Site visit to look at possible site for memorial bench outside school Councillors looked at the possible sites for the memorial bench for Abi Vernon Lowe and agreed a site facing the school near the current WI bench, which was felt could remain in place as it still seemed strong enough to sit on.	
3	Memorial bench Agreed that Cllr AS will organise the laying of a concrete to which the bench can be attached. The bench is to be delivered to Cllr RG who will keep it until the site is ready.	Cllr AS to action
4	Public Participation Session Residents had come to the meeting to talk about planning applications. Two residents informed TPC of an application they were about to make at Old Kilns. Councillors thanked them for the information.	
5	Declaration of interest in items on the agenda: None	
6	Minutes of the meeting of 8th February 2016 –Agreed	
7	<p>Review of Action Points</p> <p>Item 5 Review of Action Points from December meeting</p> <p>Item 19 A.O.B., other correspondence and any other Councillors' Issues.</p> <p>i. Riparian issues. With regards to the land owned by MR Watts on both sides of the stream which needs clearing, the Clerk has written a letter to the Riparian owner.</p> <p>ii. Street lighting. - on the agenda.</p> <p>Review of Action Points from last meeting</p> <p>Item 6 Planning – response submitted</p> <p>Item 7 Sports field and Pavilion</p> <p>i. Hire Request – The Clerk has responded and explained that we will not be hiring the field this season to footballers.</p> <p>ii. Update of working groups - The work-tops for the Cricket Club and other work at the Pavilion – on the agenda.</p> <p>iii. Pre-school rent and utilities – on the agenda</p> <p>Item 8 Thornborough News – on the agenda</p> <p>Item 9 Road and Transport issues</p> <p>iv. Coombs speed limit review The Clerk has had a response from John Bercow who has asked the Buckinghamshire County Council CEO for an explanation. He will forward the CEO's response when he receives it.</p> <p>Item 12 Playground –on agenda</p> <p>Item 13 Play Around the Parishes The Clerk has booked a one 3 hour session for the summer of 2016 on Monday 15th August at 11.00 till 2.00</p> <p>Item 14 Memorial Bench – on agenda</p> <p>Item 16 Parish Liaison Meeting - Wednesday 27 January -the Clerk has not yet received any minutes to circulate.</p> <p>Item 17 New Homes Bonus – the Clerk has responded to the consultation.</p> <p>Item 18 Finances c) Cheques all sent</p> <p>d) Discussion on a policy on future charitable donations - on agenda.</p>	Clerk to forward response to Coombs residents

	<p>Item 19 AOB The Clerk has reported the fly-tipping on Leckhampstead Road.</p> <p>8 Planning:</p> <p>a) <u>Ref 16/00433/APP</u> 3 Palmers Moor Thornborough MK18 2HP - Removal of existing conservatory. Part conversion of existing garage into living accommodation; side and front porch and two storey rear extension – NO OBJECTIONS</p> <p>b) <u>Ref. No: 16/00610/APP</u> - Home Farm, Thornton Road, Nash - Erection of new general purpose agricultural barn and erection of a single bay extension to the building permitted by 14/02388/AGN and change of use of that building from agricultural to the breeding of pet rabbits. The Applicants attended the meeting to explain the plans and answer any questions. SUPPORTED as this is a local business that will give employment to local people.</p> <p>c) Updates –</p> <p>i. Neighbourhood Plans – AVDC document The Clerk drew Councillors attention to a recent document (Planning Practice Guidance http://planningguidance.communities.gov.uk/revisions/41/083/) sent out by Government concerning the strength of made Neighbourhood Plans where there isn't an agreed Local Development Plan, supporting the thinking behind the decision to refuse permission for a development at Sayers Common, after the original decision by Eric Pickles had been quashed by the High Court in the famous "Woodcock Holdings" case. The guidance confirms that, where a neighbourhood plan is in force, decisions should take account of paragraph 198 of the National Planning Policy Framework: "where a planning application conflicts with a neighbourhood plan that has been brought into force, planning permission should not normally be granted". The guidance states that this is the case even if (as in Aylesbury Vale,) there is no five-year supply of deliverable housing land. Planning inspectors are obliged to take this advice into account. The guidance appears to show that the view proposed by AVDC last summer, and repeated in a letter dated 9 Nov 2015 to Winslow Town Council from AVDC Chief Executive Andrew Grant, was mistaken. Cllr Sir Billy Stanier reported that he had talked about this with the AVDC Councillor responsible for the Planning Committee who did not agree that this was the case. He agreed to find out from Cllr Paternoster how AVDC viewed this guidance in the light of their previous statements and report back to us. AVDC have also published a documents entitled '10 Golden Points - Why prepare a Neighbourhood Plan?' - noted</p> <p>ii. MK Strategic Development Directions Plan This was discussed as one of the options of growth towards the west and Whaddon would impact North Bucks parishes. There is to be a meeting to discuss this on 23rd March in Whaddon, with a presentation which will be at 6.30 and repeated at 8.00. No-one was able to attend but Sir Billy Stanier offered to send out the presentations after the meeting as he is the Chairman of Whaddon PC. The Clerk will circulate to Councillors. Cllr SM and the Clerk will write a paper about the option and its possible effect on North Bucks for consideration, TPC could then meet informally to decide on whether to make a response.</p>	<p>Clerk to make responses</p> <p>Cllrs to note AVDC Cllr BS's comments when we receive them</p> <p>Cllr SM and the Clerk to write a paper about the MK development plan option for TPC</p>
9	<p>Sports field and Pavilion</p> <p>iv. Cricket Club – TPC has been asked to consider once again making a donation to the Cricket Club for mowing the sports field in the absence of the Football Club sharing the financial burden for the mowing. The Clerk will check when the Cricket Club last had a donation.</p> <p>v. Thornborough CC also expressed concern about the start of the season. Councillors suggested that it might be useful for the Pre-school and the Thornborough Cricket Club to do a 'dry run' of the weekend handover before the season preparations in mid-April for the start of the season in May.</p> <p>vi. Update of working groups including Pre-school rent and utilities - The work-tops for the Cricket Club are still to be sorted out. Other tasks still to be completed are to fix the leaking toilet and box in the boiler in the kitchen and</p>	<p>Clerk to action as detailed</p> <p>Cllr AS to sort out Cricket Club work tops and to ask Des O'Brien to do the work as indicated.</p>

	<p>put up shelves above it. Cllr AS said that Mr O'Brien has now recovered from his illness and the work will be completed. TPC now has the amended licence back from the Solicitor and will present it to the Pre-school. TPC expect to make no further amendments.</p> <p>vii. There is considerable damage to the gate to the Sports Field which now will not close due to an articulated lorry trying to reverse on Back Street. There is also considerable damage to the verges. The gate repairs are estimated at £475 which the firm owning the lorry has agreed to pay.</p>	<p>Clerk to inform Pre-school</p>
<p>10</p>	<p>Thornborough News Cllr SM reported that he has costed out an A5 version of the magazine: 275 x 3 double sided newsletters on 80g paper all black & white = £49.32 275 x 4 double sided newsletters on 80g paper all black & white = £68.48 275 x 2 double sided 80g inserts with 100g cover colour one side and Black & White the other = £145.57 275 x 3 double sided 80g inserts with 100g cover colour one side and Black & White the other = £156.57 All exempt VAT because they are stapled. He circulated two samples for consideration. Thornborough Parish Council will look at this issue at the next meeting.</p>	<p>Cllrs to consider formats and costs</p> <p>Clerk to put on the next agenda.</p>
<p>11</p>	<p>Road and Transport issues</p> <p>i. Reported issues update. – The Clerk has reported potholes at the bottom of Back Street.</p> <p>ii. Closures – noted. The Clerk has posted all the information about closure of the A421 on the Parish Noticeboard.</p> <p>iii. Grass cutting and Verges – The Clerk has received a notice from BCC confirming that urban grass cutting of verges will be reduced to 4 cuts a year this year. It was noted that ‘urban’ includes all areas within speed limit signs. The verges are in a bad state in some parts of the village after the flooding and diversions caused by the flooding on Wednesday 9th March. The clerk has identified:</p> <ul style="list-style-type: none"> - Verges outside Sturdy Cottage, both sides of road, - Verges down Back Street at entrance of Sports field, both sides, (caused by lorry debacle) - Triangle at the bottom of Back Street, (caused by one of Lark’s lorries initially, added to recently) - Verge at junction of the High Street and Lower End where the BT Openworld vans stop - Along the high Street where people go up the verge to avoid the potholes - Verge on the bend of Chapel Lane (caused by building at Hillside) <p>Agreed that these should be professionally restored. Cllr AS will get a quote from Cartwrights, Also agreed that a letter to be sent to BT asking that they no longer park on the verge when they are working on their box at the junction of Lower End and High Street.</p> <p>Additional information:</p> <p>i. The hedge at High Street bend. We had agreed that this would be removed. In the meantime a resident has spent a day cutting it right back so it is not a hazard at present but it will grow back.</p> <p>ii. Dropped kerb enquiry. TfB won’t pay for this although they would be happy for it to be done. They suggested that we apply for funding to our LAF. TfB also said that the safety bar at the end of the pavement was not necessary.</p>	<p>Clerk to write to BT Openworld</p> <p>Cllr AS to get a quote from Cartwrights for verge repairs</p>
<p>12</p>	<p>Thornborough Community Woodland Assignment The assignment document has now been signed by both Thornborough Parish Council and Thornborough and Coombs Community Woodlands Enterprise Trust and the Woodlands are now the sole responsibility of Thornborough and Coombs Community Woodlands Enterprise Trust. Thornborough Parish Council will continue to support and be interested in the woodlands.</p>	

	Proposed Cllr MT seconded Cllr AS that the Working Group working on Thornborough and Coombs Community Woodlands now be disbanded, agreed unanimously.																																					
13	<p>Street lighting</p> <p>The Clerk presented two possible sites for street lights along the High Street together with a proposal to upgrade the light on Church Lane and turn it to face more towards the High Street. Councillors will look at the High Street and consider these proposals.</p>	All Cllrs to action																																				
14	<p>Playground update</p> <ul style="list-style-type: none"> • The Clerk has received completed questionnaires on the development of the playground. The questionnaire was aimed at children between the ages of 5 and 7 and given out in the Book Bags of the children at Thornborough Infant School with the permission of the Head teacher. There was also a response from a parent. Agreed that the Clerk would respond as necessary. • The Clerk has received a report of damage to the equipment at the Playground. This needs to be repaired as soon as possible. • The replacement mat from Wicksteeds has been delivered and is being held until needed by Cllr RG. 	<p>Clerk to respond to parent's questionnaire response</p> <p>Damage to be repaired at Playground</p>																																				
15	<p>Finances:</p> <p>a) Bank Reconciliation – February 2016</p> <p>Current Account £12,243.39 Reserve Account £14,168.80 Current liabilities: £15.00 Unbanked cash: £0.00 Total £26,397.19</p> <p>b) Payments:</p> <table> <tr> <td>E-on (unmetered supplies)</td> <td>£13.53</td> <td>Cheque No 685</td> </tr> <tr> <td>Npower – TACWET depot</td> <td>£67.74</td> <td>Cheque No 686</td> </tr> <tr> <td>Printers' Ink</td> <td>£11.79</td> <td>Cheque No 687</td> </tr> <tr> <td>Printers' Ink</td> <td>£23.99</td> <td>Cheque No 688</td> </tr> <tr> <td>Anglian Water - Sports Field</td> <td>£53.64</td> <td>Cheque No 689</td> </tr> <tr> <td>Anglian Water - Allotments</td> <td>£19.21</td> <td>Cheque No 690</td> </tr> <tr> <td>Clerk's Salary – March</td> <td>£364.97</td> <td>Cheque No. 691</td> </tr> <tr> <td>HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td>£91.20</td> <td>Cheque No. 692</td> </tr> <tr> <td>Milton Keynes Liquid Waste</td> <td>£192.00</td> <td>Cheque No. 693</td> </tr> <tr> <td>Circuit Electrical Services</td> <td>£480.00</td> <td>Cheque No 694</td> </tr> <tr> <td>Dennis King: Fencing</td> <td>£100.00</td> <td>Cheque No. 695</td> </tr> <tr> <td>Total</td> <td>£1,418.07</td> <td></td> </tr> </table> <p>c) Receipts - none</p> <p>d) Financial support requests policy</p> <ol style="list-style-type: none"> i. Citizen's Advice Bureau request for funding ii. Thornborough Infant School request for funding <p>Deferred to next meeting.</p>	E-on (unmetered supplies)	£13.53	Cheque No 685	Npower – TACWET depot	£67.74	Cheque No 686	Printers' Ink	£11.79	Cheque No 687	Printers' Ink	£23.99	Cheque No 688	Anglian Water - Sports Field	£53.64	Cheque No 689	Anglian Water - Allotments	£19.21	Cheque No 690	Clerk's Salary – March	£364.97	Cheque No. 691	HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£91.20	Cheque No. 692	Milton Keynes Liquid Waste	£192.00	Cheque No. 693	Circuit Electrical Services	£480.00	Cheque No 694	Dennis King: Fencing	£100.00	Cheque No. 695	Total	£1,418.07		<p>Clerk to raise cheques</p> <p>Clerk to put on April agenda</p>
E-on (unmetered supplies)	£13.53	Cheque No 685																																				
Npower – TACWET depot	£67.74	Cheque No 686																																				
Printers' Ink	£11.79	Cheque No 687																																				
Printers' Ink	£23.99	Cheque No 688																																				
Anglian Water - Sports Field	£53.64	Cheque No 689																																				
Anglian Water - Allotments	£19.21	Cheque No 690																																				
Clerk's Salary – March	£364.97	Cheque No. 691																																				
HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£91.20	Cheque No. 692																																				
Milton Keynes Liquid Waste	£192.00	Cheque No. 693																																				
Circuit Electrical Services	£480.00	Cheque No 694																																				
Dennis King: Fencing	£100.00	Cheque No. 695																																				
Total	£1,418.07																																					
Cllrs AS, CM, and MT left the meeting at this point. (8.30p.m.)																																						
17	<p>A.O.B., other correspondence and any other Councillors' Issues.</p> <ol style="list-style-type: none"> i. 2016 Best Kept Village Competition ii. Buckingham Canal Society AGM and social – 19th March 7.15 Buckingham Community Centre <p style="text-align: right;">All Noted</p>																																					
16	<p>Village Hall audio equipment issues and training – Cllr RG</p> <p>Cllr RG took the remaining members of the Council and the Clerk through the training.</p>																																					
18	<p>Date of next meeting; 11th April 2016</p> <p>The meeting closed at 9.10 p.m.</p>																																					