

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 13th April 2015 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Mark Cole, Cllr Mary Taylor, Cllr Charlotte Moore, Cllr Melanie Staff, Cllr Ray Goodger, AVDC Cllr Sir Billy Stanier, Maggie Beach (Clerk).

Public: Various members of the public came and went throughout the meeting

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| 1. | Apologies: None | |
| 2 | Public Participation Session Various members of the public opted to discuss relevant issues under the agenda item as detailed in minutes | |
| 3 | Declaration of interest in items on the agenda —Cllr CM declared an interest in Item 16a | |
| 4 | Minutes of the meeting of 9th March 2015 -Agreed | |
| 5 | <p>Review of Action Points 10th November meeting Item 13 - The Parish Plan - on agenda</p> <p>9th February meeting Item 10 Village Hall re screen and projector – agreed to invite Bernard Garbe to a future meeting to discuss this issue. Item 14 viii Dogs off leads on the playing field and Playground. The Clerk has found a local firm which will supply an A4 sized sign for less than £5 each. Agreed that the Clerk should go ahead and buy 4 signs.</p> <p>9th March meeting Item 6 Playground Surface - on agenda Item 7 Cricket Club request - on agenda Item 8 Thornborough Waterways Cllr AS has talked to John Sharman of Huntingate agreeing to access to the stream through the Sports field. However this has now been put on hold till the autumn. Item 9 Road and Transport issues i. Reported issues update.- on agenda Item 10 Street Lighting – update - on agenda Item 11 Parish Plan - on agenda Item 12 Roald Dahl Festival event for villages- Thornborough Infant School is interested and agreed to share the cost. The school has now booked a work shop Item 14 LAF meeting <u>Speed Limit Review</u> The Clerk has informed Paul Hodson of TPC's decision to accept the LAF's funding for the Speed Limit Review. The Clerk has found a pamphlet on gateways and has also discovered that TPC could apply to the LAF for funding for gateways at Coombs. This information has been circulated to Councillors but agreed that not to go ahead with this at present. <u>Next LAF Meeting</u> The Clerk has booked the village hall for the next LAF meeting on 9th June. Item 15 Thornborough Community Woodland update - on agenda Item 16 Planning: response made. Letter from Tracey Aldworth, AVDC Planning – on agenda. Item 17 Finances: b) Payments: all cheques sent. Item 18 A.O.B., other correspondence and any other Councillors' Issues. iii Thornborough Infant School Royal Oak Tree – in hand.</p> | <p>Clerk to invite Bernard Garbe to discuss at a TPC mtg.</p> <p>Clerk to buy 4 dogs-on-leads signs</p> |
| 6 | Thornborough Community Woodland update- Transfer of lease and Charitable status Update from Thornborough and Coombs Community Woodlands Committee | |

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| | <ul style="list-style-type: none"> i. Cllr MT reported that Easter Bank Holiday’s programme of walks had been very successful. ii. Cllr MT reported that there had been a very successful meeting with Sarah Green wood from Community Impact Bucks when they had discussed the lease and setting up a Trust. This will enable access to more funding. The Clerk has circulated an e-mail from Samantha Perkins asking for clarification as Thornborough whether TPC wish to sub-let or to assign the lease to Thornborough and Coombs Woodlands Enterprise Trust. The Clerk explained the difference and suggested that TPC could take legal advice. After further discussion it was decided to go ahead without legal advice. Proposed Cllr AS, seconded Cllr CM that Thornborough Parish Council ask Buckinghamshire County Council that the lease for Thornborough Community Woodland is assigned to the Thornborough and Coombs Woodlands Enterprise Trust to be set up – agreed unanimously. The Clerk will contact Samantha Perkins and Bucks Legal and make this request. iii. There will need to be between 3 and 12 Trustees, who will serve initially for a year. There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office. At every [subsequent] annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. The vacancies so arising may be filled by the decision of the members at the annual general meeting. Other details can be found in the CIO Constitution for TCWET. iv. Tom Shaw of BCC/Carter Jonas for the BCC Estates has contacted Cllr AS to discuss the environmental issues that have caused concern. BCC Environmental Health is not happy about the littering problem and will be inspecting again in a month’s time. In the event of nothing being done by the tenant to remedy the problem, Carter Jonas/BCC are legally responsible. | <p>The Clerk to inform Samantha Perkins and ask that the process to assign the woodlands be started.</p> |
| <p>AVDC Cllr Sir Billy Stanier left the meeting at 7.30. Cllr MT left the meeting at 7.45 p.m.</p> | | |
| <p>16</p> | <p>Planning: This item taken early to facilitate participation by interested members of the public</p> <ul style="list-style-type: none"> a) <u>Ref.15/00723/APP</u> - Land at Thornborough Grounds, Bletchley Road, Thornborough, MK18 2AB - Installation of a 6.19MWp Solar PV Farm and associated infrastructure. A letter with a list of objections had been received from a parishioner. There was some discussion with the public in attendance about the application. Cllr CM had declared an interest but was able to assure all parishioners who wished could come and discuss the planning application with Christopher Moore, her husband. Proposed Cllr MC, seconded Cllr RG that Thornborough Parish Council to support the application as the landowners and developers are both environmentally responsible and environmentally sound. Agreed unanimously but with the abstention of the Cllr with the declared interested. SUPPORTED b) <u>Ref. 15/00785/APP</u> – Catkins, Nash Road, Thornborough, MK18 2DR Two storey front extension and associated external works. The owners of the property attended the meeting and explained the extension was for two extra bedrooms. SUPPORTED c) Updates <ul style="list-style-type: none"> i. Survey of Listed Buildings- Nigel Wilson attended the meeting and explained that the survey was to update the listing information about the external condition of property. It was not to find new buildings to list. i. Letter from Tracey Aldworth, AVDC Planning – There has been no response to the letter sent by TPC in response to the letter from Tracey Aldworth received by all parishes concerning the position of NBPPC as seen by AVDC | <p>Clerk to make responses</p> |

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| | planning. Other parishes have written similar letters but have received no response. | |
| 7 | <p>Cricket Club request Ian Davies attended on behalf of Thornborough Cricket Club. Thornborough CC's committee has asked for a decision about their request concerning making a memorial for Mick Moore. While acknowledging the enormous contribution that Mick Moore made to the Thornborough Cricket Club, there was a discussion about the many people who have supported the Sports Field and the Sports Pavilion over the years and how to acknowledge their contribution. TPC felt that it would not be appropriate to name the Sports Pavilion after one contributor. Proposed Cllr RG, seconded Cllr SM that Thornborough Parish Council gives permission for various plaques acknowledging different people's contribution to the Sports field and Pavilion. Agreed unanimously with one abstention.</p> | <p>ID will take this information back to Thornborough CC and the Clerk will write to confirm.</p> |
| 8 | <p>Playground Surface Concern was once again expressed about the condition of the surface. The Clerk is still researching surfaces and cost. There is also a broken rail on the swing steps that needs to be repaired. Cllr AS to look at this. The Clerk will also find out about use of the playground by toddlers attending the Pre-school and whether the parents would be able to help with a clean-up of the playground.</p> | <p>Clerk and Cllr AS to continue to action.</p> |
| 9 | <p>Road and Transport issues</p> <ul style="list-style-type: none"> i. Reported issues update-.The Clerk is still chasing up outstanding repairs, in particular the water on the High Street between Swandon and the pond and the kerb stones in Lower End. ii. Closures – noted iii. Newsletter – none this month iv. Bridge Street issue – the Clerk has received an e-mail from a Bridge Street resident concerning the speed of traffic in Bridge Street, This is not a Parish Council issue but TPC noted the e-mail and shared the concern. v. A Village Walk round with TfB has been booked for 1.00pm Thursday 28th May, meeting outside The Two Brewers. vi. Concern was expressed at the continued dangerous state of the footbridge on Thornborough footpath 11. The Clerk has reported this twice and will chase up. Cllrs felt that a request should be made to close the footpath as it is so dangerous until the repair is made. | <p>Clerk to reply to resident's e-mail.</p> <p>Clerk to chase up footpath issue.</p> |
| 10 | <p>Street Lighting - update The amended Street Lighting policy for Thornborough was presented and it was agreed that it would be adopted by TPC. The Clerk will publicise the policy and it will go on the web site.</p> | <p>Clerk to action</p> |
| 11 | <p>Parish Plan</p> <ul style="list-style-type: none"> – The Clerk has circulated several further sections that need decisions made by Councillors about content for consideration. Agreed that: – Section 2.7 be deleted. – A new section be written by the Thornborough and Coombs Community Woodlands Committee about the woodlands and be placed under the leisure section as 2.7 – The Vision Statement title be deleted and the content be incorporated into the Introduction. – The Action Plan be deleted. – The Clerk will finish and then circulate the Planning section for consideration. | <p>TC Woodlands Com to write section 2.7</p> <p>Clerk to action</p> |
| 12 | <p>Annual Open Meeting of the Parish. Agreed that this will be held on 18th May at 7.00. Councillors will attend where possible, apologies received from Cllrs CM, MS and MT The Clerk will publicise the meeting and draw up an agenda.</p> | <p>Clerk to action.</p> |
| 13 | <p>NBPPC Mtg. Report of the Clerk The Clerk reported on the meeting on 25th March – noted. Report attached as Appendix 1.</p> | |

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| 14 | Draft Licensing Policy Published for consultation – noted. | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | Play Area inspection notification The Clerk has received notice that the play areas will be inspected in May - noted. | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | <p>Finances:</p> <p>a) Bank Reconciliation – March 2015 Current Account £15,848.45 Reserve Account £11,663.39 Current liabilities:£8.10 Total £27,503.74</p> <p>b) Payments:</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>in credit</td> <td></td> </tr> <tr> <td>NBPPC Membership</td> <td>£20.00</td> <td>Cheque No. 610</td> </tr> <tr> <td>Clerk's Salary cheques – April</td> <td>£357.13</td> <td>Cheque No. 611</td> </tr> <tr> <td>HMRC - Clerk's Income Tax</td> <td>£89.20</td> <td>Cheque No. 612</td> </tr> <tr> <td>(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>£466.33</td> <td></td> </tr> </table> <p>c) Receipts</p> <table border="0"> <tr> <td>Thornborough Cricket Club</td> <td>£270</td> </tr> <tr> <td>Thornborough Cricket Club</td> <td>£80</td> </tr> <tr> <td>Total</td> <td>£350</td> </tr> </table> <p>d) Clerk's IT software- The Clerk needs an upgrade for Thornborough Parish Council work. Proposed Cllr CM, seconded Cllr MS to buy Microsoft Office for the Clerk's computer. Agreed unanimously.</p> <p>e) Grounds Maintenance quotation for 2015 work TPC have received the quote for the next year for grounds maintenance. Proposed Cllr MC, seconded Cllr CM that we accept the quote, agreed unanimously with one abstention.</p> | E-on (unmetered supplies) | in credit | | NBPPC Membership | £20.00 | Cheque No. 610 | Clerk's Salary cheques – April | £357.13 | Cheque No. 611 | HMRC - Clerk's Income Tax | £89.20 | Cheque No. 612 | (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213) | | | Total | £466.33 | | Thornborough Cricket Club | £270 | Thornborough Cricket Club | £80 | Total | £350 | <p>Clerk to raise cheques</p> <p>Clerk to action</p> <p>Clerk to accept quote</p> |
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| Total | £350 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | <p>A.O.B., other correspondence and any other Councillors' Issues.</p> <ul style="list-style-type: none"> i. CAB Volunteer Search ii. SCAS Community First Responders in Buckinghamshire iii. Parishes Engaging with Young People - Workshop Training Session iv. Music in Quiet Places 2015 v. VE day celebrations <p style="text-align: right;">All noted</p> <ul style="list-style-type: none"> vi. Parish Council Election 2015 update – six Thornborough Parish Councillors are standing for election. Aylesbury Vale District Council has approved their nominations. <p>Cllr SM said thank you to Cllr Mark Cole who is standing down. Proposed Cllr CM, Seconded Cllr MS to extend a vote of thanks to Cllr Mark Cole for all his years of working as Councillor and also as Chairman of Thornborough Parish Council, agreed unanimously.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | Date of next meeting; 11th May 2015 The meeting closed at 9.30 p.m. | | | | | | | | | | | | | | | | | | | | | | | | | |

Appendix 1

NBPPC Meeting 25th March 2015 – report

VALP

Llew Monger explained the report he had sent round of the Scrutiny Committee that he requested be set up to oversee the process of developing the VALP. He believes that the leader of Aylesbury Vale District Council, Neil Blake, doesn't like the scrutiny committee which may be ineffective as a result. Peter Williams has been brought in to deliver the VALP.

The structure of planning is as follows:

- Professional Head of Development Management – Susan Kitchen
- Professional Head of Forward Planning – Andy Kirkham but really Peter Williams – Team Leader of the Policy group is in daily control. He works 4 days a week.
- Director for Planning – Tracey Aldworth (but she has no professional planning qualifications)

Other points

- John McGinty, who delivered the report on Aylesbury Vale District Council going for Unitary Authority status, resigned last week.
- John Byrne, Head of Planning, was not replaced on his retirement
- Cllr Sue Polhill is not standing in the election; she could be replaced by Carole Paternoster as the Councillor with a responsibility for planning.

AVDC is now doing better at communicating with neighbouring authorities BUT these authorities (apart from MK) don't yet know what they want. The "duty to co-operate" means that AVDC needs to take these authorities housing plans into consideration. As they are taking longer to deliver their local plans (Wycombe DC will not be ready till 2018) it makes it difficult for AVDC to keep to their publication time-line.

Responding to Planning Applications

Sustainability is a good defence. The Secretary of State's refusal of the Fleet Marsden and Hampden Fields developments was on grounds of sustainability. The judgement has some useful points towards the end of the report.

Newton Longville report

With regards to the Soulden Chase development of 855 houses that the Parish Council is fighting, the consultant that they used was money well spent. They now believe that there is a good case for the development to be refused. They have the support of MK Council because of issues that the development would cause as it would exit onto the A421 and the developers have no road plans.

The PC might have to accept a rather odd development on a hill of 44 houses although there are good planning reasons for refusal.

Winslow, Great Horwood and Buckingham also gave updates which were circulated prior to the meeting, available on request to the Clerk.

The Dept. for Communities and Local Government is very committed to Neighbourhood Plans and is pumping more money into their development. There are several NPs in development across Bucks. The smallest community developing a NP is Marsh Gibbon, (population 400). Padbury is currently developing a NP.

MK Plan

There have been over 2000 responses to the consultation. A series of public discussions on the future of MK will be held.

The next meeting is the AGM on 10th June 2015

Maggie Beach