

**Extraordinary meeting  
of Thornborough Parish Council  
MINUTES of MEETING**

**Monday 15th July 2013 at 7.00p.m.**

**Present:** Cllr Mark Cole, (Chair), Cllr Ray Goodger, Cllr Charlotte Moore, Cllr Andy Spurr, Cllr Mary Taylor, Cllr Stuart Mitchell, Maggie Beach (Clerk)

**Public:** Tanya Pepin (Thornborough Community Woodland consultant)

	<b>Minute</b>	<b>Action</b>
1	<b>Apologies:</b> Cllr Melanie Staff	
2	<p><b>To discuss the lease for Thornborough Community Woodland</b> This meeting has been called to look at the draft lease for Thornborough Community Woodland which has now been received by Thornborough Parish Council and circulated to all Councillors. It was agreed to go through the lease page by page.</p> <p><b>Page 3 Para. 1.1 Permitted Use</b> To add 'amenity'.</p> <p><b>Page 4 Para. 1.1 Property</b> The accompanying map includes the Thornborough Bridge Picnic and Car-park area which we have already told BCC we are not prepared to take over. TPC discussed liability and agreed they would have financial liability for the buildings</p> <p><b>Page 6 Para. 2 Grant</b> To add 'Early termination or extension of contract from both sides with the agreement of both parties.' as 2.4.</p> <p><b>Page 9 Para. 7. Insurance</b> The Clerk to check re-instatement values of land and buildings in TPC'insurance cover.</p> <p><b>Page 10 Para. 7.2</b> The Clerk to check the extent of public liability (£10,000,000) in TPC' insurance cover</p> <p><b>Page 15 Para. 21. Encroachments, Obstructions and Acquisition of Rights</b> The issue of Traveller encroachment onto the land was raised. Clerk to check Legal Expenses cover in TPC' insurance policy.</p> <p><b>Page 18 Para. 25.1 Income</b> It was noted that TPC can charge for car-parking when holding events at Thornborough Community Woodland.</p> <p>Thornborough Parish Council noted that we still have not received the Management Plan which Julia Carey is organising and which BCC has agreed to pay for. Councillors would be happy to co-write if this will speed up the process. The Clerk will inform Julia Carey of this and arrange a special meeting to facilitate this if she agrees.</p> <p>We will then need to take the lease to a solicitor. Cllr AS agreed to talk to Christopher Chandler to get a fixed price for this.</p> <p>It was considered a good idea to ask Rupert Bursell to look at the lease. Cllr AS will also talk to Rupert Bursell to ask him if he would do this.</p>	<p><b>The clerk to inform BCC of the error on the map.</b></p> <p><b>The Clerk to check re-instatement values</b></p> <p><b>The Clerk to check the extent of public liability</b></p> <p><b>Clerk to contact Julia Carey re. the Management Plan</b></p> <p><b>Cllr. AS to talk to C. Chandler and to Rupert Bursell</b></p>
	The meeting closed at 8.00 p.m.	