

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 13th August 2012 at 7.30p.m.

Present: Cllr. Mark Cole (Chair), Cllr. Andy Spurr, Cllr. Melanie Staff, Cllr Ray Goodger, Cllr Rupert Bursell, Cllr Mary Taylor (from mid-meeting) Maggie Beach (Clerk)

Public: Stuart Mitchell

Item	Minute	ACTION
1	Apologies: Cllr. Mary Taylor (arrived mid-meeting, Cllr. Charlotte Moore	
2	Declaration of interest in items on the agenda – Cllr AS declared an interest in Item 7, Parking on the Green	
3	Public Participation session: - None	
4	Minutes of the meeting of 9th July 2012- Agreed as accurate	
5	<p>Matters Arising</p> <p>6 New Code of Conduct for Parish Councils and Register of Interests forms New Code of conduct circulated and published. Forms received from 2 Councillors, will circulate blank copies to others.</p> <p>8 Street Lighting -On agenda</p> <p>9 Thornborough Community Woodland</p> <ul style="list-style-type: none"> • Clerk has e-mailed Mike Walker at BCC re, BCC responsibilities with funding and financial support. • Clerk has received a phone call from Mark Grindall, Localities and Communities Manager, Buckingham, Haddenham & Long Crendon, Waddesdon and Winslow & District Local Community Areas for Buckinghamshire County Council, who suggested a meeting with TPC Cllrs. himself and Mike Walker to attempt to sort out any problems re, our negotiations with BCC concerning our taking on responsibility for Thornborough Community Woodland and funding. TPC agreed to the meeting <p>10 Thornborough Infant School's Royal Oak Tree Clerk has reported our decision about the site for the oak tree back to Head of Thornborough Infants School. The tree is currently planted safely in the school playground but will eventually need replanting as agreed.</p> <p>12 Improvements to Flood Warning Service Cllr AS will see if Graham Smith can help clear pond weed and sedge from centre of pond.</p> <p>13 Play around the Parishes Sessions were delivered and were very successful, thanks especially to Fiona Coppins. Invoice not yet received.</p> <p>14Playground -Seat has been fitted and bill received.</p> <p>16 Planning:</p> <ul style="list-style-type: none"> • Responses sent • Buckingham Neighbourhood Development Plan Consultation – clerk has sent link but Cllrs. have found it difficult to access. <p>17 Finances: Jubilee accounts – on agenda Local Government Finance Bill – response sent Payments – all sent</p> <p>18 A.O.B. , other correspondence and Other Councillor Issues</p> <ol style="list-style-type: none"> i) Issues of parking in Bridge Street and on the High Street - Clerk has sent letters to relevant residents. ii) Mobile Vehicle Activated Signs letter received – clerk now has received a price list and will keep this on record for future use. 	<p>Clerk to arrange meeting with Mark Grindall and Mike Walker</p>

	<p>Actions from June meeting Waste and Litter bins – Sports Field – Clerk now has answer from BCC. Waste bin for Sports Field would come under business waste and there would be a charge for the bin and emptying it. Litter bins can be emptied by the Community Spaces team if it is on public space so the bins would have to be on the road side of the hedge. Agreed not to progress.</p>	
6	<p>Proposed Expansion at Luton Airport Consultation in September for a November planning application to facilitate future growth and increase passenger throughput by 80%. TPC has received a letter via BALC asking TPC to look for and respond to this consultation. The process of consultation appears to be faulty because of the absence of information about flight plans and we will respond when appropriate. Cllr MS and the Clerk will look out for the consultation and alert council when it is advertised.</p>	<p>Cllr MS and Clerk to look for consultation in September and alert TPC</p>
7	<p>Parking on the Green</p> <ul style="list-style-type: none"> • Cllr RB presented a summary of the letters the working group on Bye-Laws for the Green had received. • Issues: <ul style="list-style-type: none"> - Requests for the 'status quo' to be maintained but TPC have no agreed status quo for the Green with regard to parking. - Emergency vehicles should be allowed on the Green. TPC agreed that in an emergency obviously this would be the case. - Disability issues – these need to be considered. - Historical precedence and previous understandings. • After discussion TPC agreed to put Parking on the Green on the October meeting agenda and invite the public to attend and discuss, especially those who have sent in comments, as we need to be transparent as possible. • Re. the offer from a householder on the Green of ideas concerning maintenance, TPC would like to know about the ideas, either in writing or by the householder coming to a TPC meeting. • Re. the issue of the electricity supply to the Christmas tree also raised, this was considered to be a separate issue. 	<p>Clerk to put on October agenda, write and deliver a letter to everyone who had sent in comments inviting them and also publicise through notice-board, web-site and TNews.</p>
8	<p>AVDC Affordable Housing Consultation The Vale of Aylesbury Plan (VAP) is the new planning document for the district for 2011 to 2031. It will replace the Aylesbury Vale District Local Plan. AVDC are consulting about future affordable housing planning policy for the VAP from 13th August 2012 until 10th September 2012. The consultation considers how much affordable housing AVDC should be aiming to provide in the district, and which developments should contribute to the supply. Two documents are being consulted on:</p> <ul style="list-style-type: none"> • The preferred policy approach for affordable housing provision. • A Sustainability Appraisal assessing the different options for affordable housing against the 20 Sustainability Appraisal Objectives. <p>There are three options of how big a percentage should be affordable housing of each development for consideration</p> <ol style="list-style-type: none"> 1. 35% of all developments over 15 properties (current policy) 2. 45% all developments over 15 properties, 3. 20% all developments over 15 properties <p>And also three options of what the threshold of number of properties in each development should be before the percentage of affordable housing is required.</p> <ol style="list-style-type: none"> 1. Continue with 15 properties 2. Remove threshold altogether but seek affordable housing from all developments 3. Reduce threshold to 5 properties. <p>TPC decided on the current options, - 35% of all developments over 15 properties.</p>	<p>Clerk to respond with TPC's chosen option.</p>
9	<p>Allotment update</p>	

	John Crawley has contacted the Clerk to say he no longer wants his allotment. Agreed that TPC will offer it to the next on the waiting list.	Clerk to action
10	Street Lighting Nothing new to report, Clerk still waiting for formal estimate for works we have asked for.	Clerk to continue chasing
11	Doorstep selling -noted	
12	Changes to CRB process -noted	
13	Improvements to the policy and legal framework for public rights of way - Consultation - consultation concerns changes to improve the process of confirming or deleting Rights of Way - noted	
14	AVDC Gambling Act 2005 consultation – noted, but doesn't affect TPC	
15	AVDC Standards Committee Parish Representative - noted, but no-one from TPC is willing to stand.	
16	Buckinghamshire roads update – maintenance and closures 1. Clerk has received notice of night-time road closure of A421 between The Lone Tree and the Singleborough junctions from 12 th to 15 th September 2012. 2. Transport for Buckinghamshire is using the latest technology, two Velocity Patchers to reduce the number of potholes across the County and improve conditions for drivers and cyclists on a schedule of planned repairs	Details to be included in Thornboro' News
17	Planning: a) <u>Ref. 12/01440/AGN</u> Lean to extension to existing agricultural building, land between Lower Shelspit Farm and A421 Nash Road, Thornborough, MK18 2DY – NO OBJECTIONS b) <u>Ref.12/01657/APP</u> Erection of farm office and medicine store, Thornton Road, Nash – NO OBJECTIONS TO AGRICULTURAL BUILDING but concern at the size and layout that looks like it could easily be converted to a house, which we would not support. c) <u>Ref. 12/01593/ATC</u> Fell poplar tree at Thornborough Manor, High St, Thornborough MK18 2DQ – NO OBJECTIONS d) <u>Ref. 12/01584/ATP</u> Fell walnut tree at Thornborough Manor, High St, Thornborough MK18 2DQ – NO OBJECTIONS e) Lone Tree PH, Bletchley Road, Thornborough, Bucks. MK18 2DZ – Cllr. MC updated TPC on the current situation, AVDC suggest that pulling down the Lone Tree and using the footprint for two new houses is an acceptable option. TPC agree with the current owner, Rob Pearson that this is entirely inappropriate. f) Bulletins and other updates - noted	Clerk to send response to AVDC Planning Cllr MC to take up Lone Tree issue with AVDC planning.
18	Finances: a) Bank Reconciliation for July (10 th August) 2012, noted by TPC Bank Statement - Current Account £17,830.02, Reserve Account £18,835.66. Current reconciled balance - £36,662.68 b) Payments by Parish Councils and Councillor Signatures - New Consultation – noted after subsequent circulation. c) Consultation on appointment of external auditors – letter received from the Audit Commission informing us of their plan to re-appoint Mazars LLP as our External Auditor and requesting any objections to this be communicated to them. If there are no objections we do not need to reply. Proposed Cllr RB, seconded Cllr. AS that we continue with Mazars LLP, unanimously agreed. d) Jubilee accounts – Clerk has now received and circulated final accounts from Rod James. Expenses have now been deducted as appropriate from the different streams of income. The Raffle has made a profit of £1232.60 and this will be divided by Rod James between the various village organisations taking part on the day. The pig roast has made a profit of £325.12 and this will be used to buy a seat to commemorate the Queen's Diamond Jubilee to be placed on the Sports Field. Thornborough Parish Council has agreed these disbursements.	Clerk to inform Rod James and Mary Wise of these decisions.

	<p>The Jubilee Committee have estimates for the seat and TPC have agreed an estimate of about £400 and will make good any minor extra cost.</p> <p>e) Applying for funding – points noted</p> <p>f) The Prince's Countryside Fund – noted as possibly useful for Thornborough Parish Council, need to know when this funding stream finishes.</p> <p>g) Community Right to Build funding - noted as possibly useful for Thornborough Parish Council, could this cover possible future affordable housing. TPC are aware that the initial assessment identified a need for 8 affordable houses and we have only achieved 5 so far.</p> <p>h) Projects receiving funding through the LAF – Cllr MC reported on various projects in other parishes connected with transport that have been successful in attracting funding from the LAF funds.</p> <p>i) Sports Field Electricity - £362.22 in debit. Eon would like to increase the monthly Direct Debit to £105.00 a month. There is a discrepancy between the previous notification (May 2012) when we were £40.38 in credit. However, there has been no recent unusual usage of electricity.</p> <p>j) Payments noted</p> <p>Cheques</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>£23.68</td> <td>Cheque No. 403</td> </tr> <tr> <td>Playsafety</td> <td>£151.20</td> <td>Cheque No 404</td> </tr> <tr> <td>Clerk's Salary cheques</td> <td></td> <td></td> </tr> <tr> <td> – August</td> <td>£350.27</td> <td>Cheque No 405</td> </tr> <tr> <td> - HMRC - Clerk's Income Tax</td> <td>£87.40</td> <td>Cheque No 406</td> </tr> <tr> <td>(PAYE Ref. 475/SA75351</td> <td></td> <td></td> </tr> <tr> <td>Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td>Wicksteed Leisure Ltd.</td> <td>£236.96</td> <td>Cheque No 407</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£849.51</td> <td></td> </tr> </table> <p>Direct Debits</p> <table border="0"> <tr> <td>E-on (Sports Pavilion supplies)</td> <td>£32.00</td> <td>1/8/12</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£881.51</td> <td></td> </tr> </table> <p>Receipts -</p> <table border="0"> <tr> <td>From allotment holders 1 x allotment rents</td> <td>£7.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£7.00</td> </tr> </table>	E-on (unmetered supplies)	£23.68	Cheque No. 403	Playsafety	£151.20	Cheque No 404	Clerk's Salary cheques			– August	£350.27	Cheque No 405	- HMRC - Clerk's Income Tax	£87.40	Cheque No 406	(PAYE Ref. 475/SA75351			Accounts office Ref. 475PE00369213)			Wicksteed Leisure Ltd.	£236.96	Cheque No 407	Total	£849.51		E-on (Sports Pavilion supplies)	£32.00	1/8/12	Total	£881.51		From allotment holders 1 x allotment rents	£7.00	Total	£7.00	<p>Clerk to find out when the Prince's Countryside Fund closes</p> <p>Clerk to ask for an up-to-date reading to be taken and the Direct Debit to be suspended until re-calculated.</p> <p>Clerk to raise all cheques</p>
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19	<p>A.O.B. , other correspondence and Other Councillor Issues</p> <p>i) TPC has received a letter from the Village Hall Committee detailing their plans for a gate to the back entrance of the hall and requesting £800 funding for the project. TPC discussed at length but felt that as the Village Hall Trust has already had £500 this year regretfully we cannot accommodate this request.</p> <p>ii) Cllr MT is concerned about the untidy state of the Children's Playground, Nash Road. The equipment also needs a clean. She offered to run a cleaning up work session. This to be advertised in Thornborough News.</p> <p>iii) Cllr MT also suggested the TPC organise a Boxing Day walk in Thornborough Community Woodland – agreed.</p> <p>iv) Cllr AS raised the issue of net-paving on the Green.</p> <p>v) Clerk raised issue of the rotting bench at the Lower End/High Street junction. Agreed it is dangerous, Cllr AS to organise removal.</p> <p>vi) Street signs– not yet cleaned</p> <p>vii) Cllr MC reported that the speed limit for Coombs is now in place.</p> <p>viii) October meeting will need to be re-scheduled as many Cllrs are unable to make the current date</p> <p>ix) Dr Alison Banks Dementia Week – noted</p> <p>x) Community Impact Bucks event 25th September - noted</p>	<p>Clerk to inform Village Hall Committee of TPC's decision. Cllr MC to put this in Thornboro' News.</p> <p>September agenda Cllr AS to action. Clerk to chase up.</p> <p>September agenda.</p>																																					
20	<p>Date of next meeting; Monday 10th September 2012 The meeting closed at 9.10 p.m.</p>																																						