

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 11th June 2012 at 7.30p.m.

Present: Cllr. Andy Spurr (Chair), Cllr. Charlotte Moore, Cllr. Melanie Staff, Cllr Ray Goodger, Cllr Rupert Bursell, Maggie Beach (Clerk)

Public: 3 members

Item	Minute	ACTION
1	Apologies: Cllr. Mark Cole, Cllr Mary Taylor	
2	Declaration of interest in items on the agenda - None.	
3	Public Participation session: - None	
4	Minutes of the meeting of 14th May 2012- Agreed	
5	<p>7 Queen's Jubilee Celebration Clerk checked distribution of programmes, gone out to all. event entered on BCC web site.</p> <p>8 Thornborough Community Woodland and Thornborough Bridge Picnic Area Clerk has sent letter to Chris Williams and had an e-mail from Mike Walker (now back in BCC temporarily) that crossed the letter. She will reply to Mike Walker asking for specific help with identifying possible funds and also asking for details of expenditure over the last 3 years, and sending him a copy of the most recent letter to Chris Williams.</p> <p>9 Street Lighting – on agenda</p> <p>11 Consultation: Strategic Environmental Assessment of Buckinghamshire's Local Flood Risk Management Strategy – on agenda</p> <p>12 Local flooding and drainage –Re Flooding on Nash Road, reported to BCC</p> <p>13 Notice Boards – going ahead, will be completed in about 3 weeks</p> <p>15 Resurfacing and pot hole repairs –</p> <p>16 Street signs and road cleaning - both reported to BCC, and Alan Baverstock at Transport for Buckinghamshire contacted re response to his speed limit questions</p> <p>17 Planning: responses sent, 2 Future development/Parish Plan -. On agenda</p> <p>18 Finances: cheques sent as agreed</p> <p>19 Other Correspondence:-Play around the Parishes – on agenda</p>	
6	<p>Queen's Jubilee Celebration</p> <ul style="list-style-type: none"> • Rod James and Mary Wise came to the meeting to give a report. • TPC thanked RJ and MW for coming and said that the feeling was from everyone that it had been a great success and all had enjoyed the day. • Accounts are in the process of being finished, currently MW has £579 in hand, RJ has £750 in hand, but these are not the final amounts yet. • MW asked if the cash she is holding could be put into Thornborough Parish Council's bank account. . • Cllr RB said that he believed that all the moneys concerned with the event should go through TPC's bank account. • There will be a meeting of the sub-committee who helped organise the event on Monday 25th June at 7.30 in the village hall to look at suggestions for what to do with any money made by the event. • Cllr RG attends these meetings as a representative of TPC. • Thornborough Parish Council would like to minute their thanks 	

	<p>to Rod James and Mary Wise for all the hard work they put in to make this event such a success.</p> <ul style="list-style-type: none"> Proposed Clerk to buy items to give to Mary Wise and Rod James in thanks for their hard work – Cllr CM, seconded Cllr MS agreed unanimously. 	Clerk to action
7	<p>Street Lighting</p> <ul style="list-style-type: none"> Clerk has ordered three new lights from E-on as previously decided. They will send a hard copy estimate and order form. Nothing else currently to report. 	.
8	<p>Thornborough Infant School's Royal Oak Tree Head of Thornborough Infants School had talked to Cllr MC about this tree which the school has been given and where they can have it planted. As we didn't have any further information about this, council decided to defer till next meeting when Cllr MC will be back.</p>	Clerk to put on July agenda.
9	<p>Village Hall and e-mail from Bernard Garbe The issue arose of taps being left on. It seemed unlikely that this had happened as a result of the Annual Meeting of the Parish. It was felt that push taps would be a good alternative option that would prevent this sort of thing happening Bernard Garbe had suggested that maybe TPC should pay a fixed rent for the year or make a donation for the use of the hall. TPC felt this would be inappropriate as owners of the hall.</p>	Clerk to communicate this response to the Village Hall Trustees.
10	<p>Consultation: Strategic Environmental Assessment of Buckinghamshire's Local Flood Risk Management Strategy The clerk drew TPC's attention to Cllr MC's response to the consultation (previously circulated). No further comment.</p>	
12	<p>Play around the Parishes</p> <ul style="list-style-type: none"> Clerk has talked with the parishioner who had suggested we commission an event. They recommended the option of 5 members of staff plus sports equipment for 4 hours at a cost of £100. Proposed Cllr MS Seconded Cllr RB agreed unanimously. .Parishioner also agrees to help publicise the event. 	Clerk to organise.
12	<p>Playground</p> <ul style="list-style-type: none"> Cllr AS reported that the swings are in a bad condition. He had brought one to show council. He has researched and had the following prices: <ul style="list-style-type: none"> - Baby swing - £175 - Child swing £125 - swing for disabled child – over £800 We currently have two baby swings and no child swing. Council agreed that the swing for disabled children was very expensive and looked inadequate. Proposed Cllr MS, seconded Cllr CM that we buy one baby swing and one child swing to replace the current 2 baby swings, agreed unanimously. A ladder and the gate have been repaired by Cllr AS. He will invoice TPC for expenses. 	
13	<p>Paths for Communities Paths for Communities After consideration Thornborough Parish Council decided that this was probably not relevant to the parish as it required the making of new footpaths to gain the funding and upgrades. However, Clerk to check whether it would be helpful in developing a Cycle path to Buckingham.</p>	Clerk to action
14	<p>Planning:</p> <ol style="list-style-type: none"> Future Development/Parish Plan – No-one has contacted the Clerk after the discussion at the last Annual Meeting. Clerk will amend the Parish Plan at a factual level and present to TPC at a future meeting. Community Impact Bucks Toolkit for increasing local environmental awareness – agreed clerk to download and check for relevance. 	<p>Clerk to action</p> <p>Clerk to action</p>

	<p>3. Reminder- 'Vale of Aylesbury Plan to Neighbourhood Plans' with Andy Barton, (Forward Planning, AVDC Thurs. 28th June at 8 pm at The Village Hall, Great Horwood)</p> <p>4. Bulletins and updates noted. <u>Ref.12/00645/ATP</u> Crown reduction of Horse Chestnut Radford House, Nash Road, permitted <u>Ref.07/02369/APP</u> – Vine Cottage, Back Street, Thornborough MK18 2DH – retrospective planning application – permitted.</p>																						
<p>15</p>	<p>Finances:</p> <p>a) Bank Reconciliation for June 2012, accepted by TPC</p> <p>b) Insurance update – information re insurance issues for older people – noted</p> <p>c) Local Government Finance Bill – information noted.</p> <p>d) Audit – Clerk has taken advice from BALC. BALC recommends that she attend a BALC course on Accounts and Finance at the Winslow Centre of 11th July at a cost of £46.78. Also three books available from BALC at a total cost of about £100. Proposed Clerk to attend this training and buy books, but to look on Amazon for a better price if available -Cllr MS, seconded Cllr CM, passed unanimously.</p> <p>i. To appoint Internal Auditor – Proposed that we continue with Auditing Solutions Cllr CM, seconded Cllr MS passed unanimously.</p> <p>ii. To agree Thornborough Accounts. - Agreed</p> <p>iii. Thornborough Asset register and Insurance values. – Clerk reported that Assets values are included in the accounts. Still working on Insurance Values of Assets (a separate document) with Anthony Lawrinson. Some revaluing as indicated by the last audit report may be needed.</p> <p>iv. To agree Section 1 of the External Audit Report – agreed unanimously and signed as an accurate record by Cllr AS, Chair of the meeting</p> <p>v. To agree Section 2 of the External Audit Report -agreed unanimously</p> <p>e) Payments agreed unanimously</p> <p>Cheques</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>£23.68</td> <td>cheque No. 391</td> </tr> <tr> <td>Mrs Warner, Duck food</td> <td>£15.10</td> <td>cheque No 392</td> </tr> </table> <p>Direct Debits</p> <table border="0"> <tr> <td>E-on (Sports Pavilion supplies)</td> <td>£32.00</td> <td>1/5/12</td> </tr> <tr> <td>Anglian Water (Sports Pavilion)</td> <td>£28.00</td> <td>1/5/12</td> </tr> <tr> <td>Total</td> <td>£97.01</td> <td></td> </tr> </table> <p>f) Anglian water account in credit, July's payment will be the last paid for a period as a result.</p> <p>g) Receipts</p> <table border="0"> <tr> <td>from AVDC Precept (1st Half) 2012-13</td> <td>£8,768.50</td> </tr> <tr> <td>From allotment holders 4 x allotment rents</td> <td>£28.00</td> </tr> <tr> <td>Total</td> <td>£8,796.50</td> </tr> </table> <p>h) Roberson Sport - Cllr AS reported that Mark Roberson is a local man born in the village and still living here currently representing the UK in his sport. Proposed to sponsor Mark Roberson £250 – Cllr RB, seconded Cllr RG agreed unanimously</p>	E-on (unmetered supplies)	£23.68	cheque No. 391	Mrs Warner, Duck food	£15.10	cheque No 392	E-on (Sports Pavilion supplies)	£32.00	1/5/12	Anglian Water (Sports Pavilion)	£28.00	1/5/12	Total	£97.01		from AVDC Precept (1 st Half) 2012-13	£8,768.50	From allotment holders 4 x allotment rents	£28.00	Total	£8,796.50	<p>Clerk to forward e-mails to Cllrs.</p> <p>Clerk to book course and buy books</p> <p>Clerk to post remaining signed documents to Internal Auditor</p> <p>Clerk to raise cheques</p> <p>Clerk to deliver cheque to Mark Roberson.</p>
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<p>16</p>	<p>Other Correspondence:</p> <ul style="list-style-type: none"> - Bucks Minerals and Waste Core Strategy Development Plan Submission - noted - Skyride – noted (Pass to Fiona Coppins as may be of interest.) - Open Farm Day 17th June noted - Armed Forces Day – 30th June - Superfast Broadband – register for BCC to assess level of interest - Grants Available for Charities to Set Up Online Businesses (UK) 	<p>Clerk to forward information re. Armed Forces Day and Superfast Broadband</p>																					

	noted	to all
17	<p>A.O.B. and Other Councillor Issues</p> <ul style="list-style-type: none"> - Cllr AS requested that the Clerk get some more Riparian Rights pamphlets and also Thornborough Parish Footpaths pamphlets for distribution from the pub. - Would it be possible to get a litter bin to be emptied by the Community Spaces people at the Sports field? - Litter bin inners throughout the village need replacing due to damage through wear and tear. 	<p>Clerk to action</p> <p>Clerk to investigate both issues</p>
18	<p>Date of next meeting; Monday 9th July 2012</p> <p>The meeting closed at 8.57 p.m.</p>	