

**Minutes of the Annual Meeting of Whitchurch Parish Council held in The Church Hall,  
Whitchurch on Monday 10<sup>th</sup> May 2010 at 8.10pm**

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**Attendees:** Cllr Pain (Chairman), Cllr Ashley Bond, Cllr Meijer, Cllr Foot, Cllr Abigail Bond, Sue Mordue – Clerk, County Cllr Glover, 6 members of the public attended.

61. **Election of the Chairman of the Council:** Cllr Pain was unanimously elected to the position of Chairman. His declaration of acceptance of office was received by the Clerk.
62. **Receive Apologies:** Cllr Betts.
63. **To elect a Vice-Chairman of the Council** Cllr Bond was unanimously elected to the position of Vice-Chairman. His declaration of acceptance of office was received by the Clerk.
64. **The Council resolved to appoint** Cllr Abigail Bond as the representative for the NAG and Cllr Pain as the representative for the Local Area Forum.
65. **The Council resolved to reappoint the** working group for the Recreation Field including Cllr Pain, Cllr Bond, Dianne Shepherd, Mrs Foot, Mr Smethurst.
66. **The Council resolved to** confirm the standing orders.
67. **The Council resolved to** confirm the adoption of the Complaints Procedure and Protocol for Councillors and Officer Relations.
68. **Open Forum Adjournment:** adjournment to allow public participation.
69. **Declaration of interest in items on the agenda:** Cllr Bond declared his interest in planning applications due to his role as District Cllr sitting on the AVDC Development Control Committee as he will review his decision at Committee based on the additional information available at the time.
70. **The Council resolved to confirm the minutes of the last** meeting held on Monday 12th April 2010 as a true record.
71. **Planning: To discuss planning applications and make recommendations:** Due to the tight timescales for response these planning applications were dealt with at this meeting.
  - a. **10/00798/ATC** – Whitchurch House – to cut back overhanging branches of one sycamore to fence line –the Council resolved it had no objections to this application.
  - b. **10/00583/APP** – land adjacent Wayside, Oving Road – erection of a single storey building – the Council resolved it Opposed this application on the basis that there was no agricultural need for the building and there should be no extension to the village boundary.
  - c. **10/00298/APP** – 12 Ashgrove Gardens - Two storey rear extension and attached garage– the Council resolved it had no objections to this application.
72. **Finance:**
  - a. The Council resolved to sign off the audited accounts for the year end March 2010 including the Risk Assessment and these would now be forwarded to the Internal Auditor.
  - b. The Council resolved to issue the following cheques:

AVDC	£23.00
Lynch Garden Services	£90.00
Lynch Garden Services	£70.00
A-On Insurance	£935.83
Clerks Pay and Expenses	£342.10

- 73. Highways:** To report and update on issues and repairs: Potholes at entrance to 2<sup>nd</sup> Ashgrove Gardens, Oving Road – manhole broken opposite old Crown and Thistle. Firs Close concern over road breaking up. Ask for resurfacing at the LAF. Church Headlands Lane – lots of pot holes.
- 74. Footpaths & Footways:**
- a. To report and update on issues and repairs opposite Rolls House, High Street the pavement is cracking up.
  - b. Walked route being claimed by the Council – the Council advised further evidence forms had been collected and these would be submitted to BCC. In addition it was pointed out that the Parish Council had also walked the route on an annual basis when Brian Foulger was Chair over many years and the Whitchurch Walkers also undertook this route for several years on a regular basis.
- 75. Street Lighting:** Light reported out opposite Salem Cottage Church Headlands. BCC light still not fixed outside the Farm.
- 76. Recreation Ground:**
- a. To update on Community Woodland and Pond Area – all growing well. Clerk to request Terry Lynch to spray around the trees. Pond area – Keith Adams had kindly sown the grass seeds.
  - b. Clerk is awaiting quotations for a permanent path from Play Area to the Car Park.
  - c. To report inspection of Play Area Equipment– no issues to report.
- 77. To discuss any correspondence and other communications** received since last meeting not covered by the agenda:
- a. There will be a road closure of Bushmead Road from 17<sup>th</sup> – 21<sup>st</sup> May for resurfacing.
  - b. Old Quarry Barn – clarification had been gained from AVDC regarding the separate annex now called Orchard Barn in that it can be used as a residence however cannot be sold as a separate dwelling.
  - c. The Council agree to advertise the Councillor Vacancy for co-option following the resignation of Cllr Diane Shepperd.
- 78. Police:** Complete Police Community Feedback Form – reports of dog fouling on the cricket ground.
- 79. Councillors Updates on Meetings Attended** – adjournment for Cllrs to advise whether any decisions are required by the Council which need to be added to the next agenda – nothing to report. It is hoped Cllr Betts would be able to attend the NAG on 26<sup>th</sup> May as Cllr Abigail Bond is unable to.
- 80. The date of next meeting** was agreed as Monday 14<sup>th</sup> June 2010 commencing at 7.30pm.

The meeting closed at 9.15pm. Signed.....Date.....