

# WHITCHURCH PARISH COUNCIL

Minutes of the Planning Meeting of Whitchurch Parish Council held in The Church Hall,  
Whitchurch on Monday 8<sup>th</sup> February 2010 at 7.30pm

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**Attendees:** Cllr Pain (Chairman), Cllr Ashley Bond, Cllr Meijer, Cllr Foot, Cllr Betts, Cllr Abigail Bond, Sue Mordue – Clerk, 1 members of the public attended.

16. **Receive Apologies:** Cllr Shepherd, and County Cllr Glover. A letter of resignation had been received from Cllr Shepherd due to family commitments. However the Council resolved that Cllr Pain should approach her and instead of resigning for her to have an extended leave of absence for say 6 months. Cllr Pain would suggest this to Cllr Shepherd.
17. **Open Forum for Parishioners:** Gavin Ewan had agreed to assist with the BCC Footpaths initiative.
18. **Declaration of interest in items on the agenda:** Cllr Bond declared his interest in planning applications due to his role as District Cllr sitting on the AVDC Development Control Committee as he will review his decision at Committee based on the additional information available at the time.
19. **The minutes of the last meetings** held on Monday 11<sup>th</sup> January 2010 were confirmed as a true record.
20. **Planning: To discuss planning applications and make recommendations:**  
Cllr Betts and Cllr Pain declared their personal interest regarding this application 20a.
  - a. 09/02333/APP – 3 Market Hill – insertion of front dormer, raising of section of roof to include clerestory windows, relocation of front door with porch- the Council resolved it had no objections to this application.
  - b. 09/02447/APP – 31 Oving Road – erection of two storey side extension with rear dormer window – amendment to planning permission 09/01757/APP – the Council resolved it had no objections to this application.
21. **Finance:**
  - a. The accounts for the year to date end December 2009 were agreed as reviewed.
  - b. The Council resolved to issue the following cheques:

T Radwell	114	£90.00 (issued prior to this meeting as per contract)
PRA Randles	115	£40.00
Sign Wizzard	116	£25.48
BCA	117	£30.00
Clerks Pay & Expenses	118	£342.69
22. **Highways:** To report and update on issues and repairs: The 'land slide' of the bank out side Trent Cottage – David Hedley has advised that the bank will be reinforced with concrete blocks to stop the water getting underneath the bank and causing this problem. Pot holes were reported outside the school, Little London and Church Headlands where the wall has been damaged. Outside 68 High Street the keep left sign has been turned around.
23. **Footpaths & Footways:** To report and update on issues and repairs: Sand Path footway is still very slippery and covered in leaves – clerk to report to BCC.
24. **Street Lighting:** To report and update on lighting issues and repairs – no further issues to report.
25. **Councillors Updates on Meetings Attended:** nothing to report.
26. **Recreation Ground:**
  - a. To agree area and frequency for grass cutting tender specification – it was agreed that the tender should include a request to cut the main area fortnightly, along with a path around the wildlife area from the field through to Ashgrove Gardens. In addition there should be a quotation to cut the long wild grass area at the end of the summer and spraying around the trees with roundup. Tender to be awarded at the March meeting.
  - b. To update on Community Woodland and Pond Area – still 100 trees to plant and Paul Holton AVDC Biodiversity would be visiting on 5<sup>th</sup> March to discuss the whole area.
  - c. The Council resolved that due to the increased cost of a one off inspection fee (rather than including the inspection of the pond within the Area inspection in May) that as the pond had already been inspected by Paul Holton AVDC that the inspection could wait until May when the Play Area is inspected.
  - d. To report inspection of Play Area Equipment – no issues to report.

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- 27. To discuss any correspondence and other communications** received since last meeting not covered by the agenda including:
- a. The proposed Occupancy Obligations Agreement for the Affordable Housing was discussed and it was felt that other villagers that should be offered take up after Whitchurch should include North Marston and Granborough. Cllr Pain would advise Rural Housing Enabler Jean Fox at BCA of this comment.
  - b. BALC Parish Liaison Project – Cllr Pain and the Clerk would meet with Lesley Blue Tuesday 9<sup>th</sup> February.
  - c. LAF Priorities and Workshop – Cllr Pain had been pulling this together for the village and had received feedback from many different community groups. Workshop would be attended by Cllr Pain.
  - d. Quality Status: the Council decided to leave this issue at the moment as the first criteria for an electoral mandate is not obtainable until the elections in May 2011.
- 28. Communications:** Web Site - To update on site – nothing to report.
- 29. Police:** Complete Police Community Feedback Form – nothing to report.
- 30. The date of next meeting** was agreed as Monday 8<sup>th</sup> March 2010 at 7.30pm.

The meeting closed at 9.35pm. Signed.....Date.....